

# Government Minimata Girls College, Korba

## Minutes of IQAC meeting of NAAC on 14/08/2018

Meeting of IQAC members for the academic session 2018 – 19 is conducted in the Principal's chamber at 3.30hrs noon.

The following members are present :

Principal : Chairperson

Shri.A.K.Kesarwani : Coordinator

Smt. Sandhya Pandey

Dr. A.P.Singh

The chairperson started the meeting with the welcoming of all the members of the IQAC committee. Further, the goals, resolution and action taken in the meeting had been discussed as follows :

Sr. No	Topic	Action
1	<b><u>Review of Last Meeting :</u></b> The minutes of last meeting was readout with the formal discussion of the members.	Minutes of meeting were approved by the IQAC members.
2	<b><u>AQAR :</u></b> AQAR for the session 17-18 was approved. All committee member of IQAC discussed about the shortcoming of AQAR for the session 17-18. <b><u>Decision:</u></b> AQAR for the session 18-19 started and the committee members decided to fill the AQAR in the allotted time by NAAC.	All HOD's and member of IQAC committee.
3	<b><u>Improvement Using ICT in Academic Use:</u></b>  In order to improve the quality of education committee members discussed various ICT tools available and its utility.  <b><u>Decision:</u></b> All committee member had given their concern to develop a smart class using ICT tools and improve the education quality.	Instruction have been given accordingly.

The Chairperson established that the conversation on the above ideas has been very vital and productive. She asked all the committee members to work towards excellence in education and submit AQAR to NAAC in time. With her permission, finally the meeting was put an end.

The next meeting will be scheduled in the first week of October'2019

  
 Prof. A. K. Kesarwani  
 IQAC Coordinator

  
 Dr. Tara Sharma  
**PRINCIPAL,**  
**GOVT. GIRL'S COLLEGE,**  
**KORSA (C. G.)**

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## Minutes of IQAC meeting of NAAC on 12/10/2018

The second meeting of IQAC for the session 2018 – 19 is conducted at 12.00 hrs noon.

The following members are present :

Principal : Chairperson

Shri.A.K. Kesarwani : Coordinator

Dr. A.P. Singh

Dr. Shreni Diwakar

Dr. Shikha Sharma

Miss. Mansi Chouhan

Dr. Daizy Kujur

Miss. Ruchika Kalla (Student)

Miss. Shanti Verma (Student)

Miss. Deepak Bhaskar (Student)

Miss. Rupali Pandey (Student)

The meeting started with the words of IQAC co-ordinator, with the permission of Chairperson, stating the reviews of the decision taken in the last meeting.

1. AQAR for the session 2018-19 is under process, Criterion I to Criterion VII have been distributed.
2. Proposal of well equipped Smart – Class have been finalized by the concern .


The objectives, decision and action taken in the today's meeting has been discussed as follows :

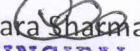
Sr. No	Topic	Action
1	<b><u>Advancement of AQAR :</u></b> All members has been asked about the working in the departments as per instruction of NAAC to fill criterion in AQAR.  <b><u>Decision:</u></b> All departments should enhance to plan quality teaching according to criterion in AQAR.	All HOD's and member of IQAC committee.
2	<b><u>Skill Development program for Students:</u></b> Representative from Industry (BALCO) Miss.	IQAC committee members

	<p>Mansi Chouhan give her suggestion to develop a skill based courses so that a two way benefit for students as well as industry maydevelop.</p> <p><b>Decision:</b> All IQAC committee members should organize the induction program on time.</p>	
3	<p><b><u>Analysis of Result and Report of Panchmukhi Program:</u></b></p> <p>Department wise result for the academic year has been discussed in detail.</p> <p><b>Decision :</b></p> <p>Department of every Faculty should manage to improve the quality education which on the other hand effects our Final Result.</p>	All HOD's of the various Department
4	<p><b><u>Career Guidance Program :</u></b></p> <p>Career Guidance program should be organized to make the students alert about their furure job prospects.</p> <p><b>Decision :</b></p> <p>Respective Incharge of Placement cell along with IQAC will conduct seminar and workshop for guiding students.</p>	All committee members and incharge of Placement cell.

The Chairperson finished the meeting by the instruction to follow the decision in meeting in order to meet the standards of NAAC and improvement of our college. With her permission, finally the meeting was put an end.

The next meeting will be scheduled in April'2019

  
Prof. A. K. Kesarwani  
IQAC Coordinator

  
Dr. Tara Sharma  
Principal  
**PRINCIPAL,  
GOVT. GIRL'S COLLEGE,  
KORBA (C. G.)**



# Government Minimata Girls College, Korba

## Minutes of IQAC meeting of NAAC on 26/04/2019

The meeting of IQAC for the session 2018 – 19 is conducted at 1.45 hrs noon.

The following members are present :

Principal : Chairperson

Smt. Sandhya Pandey : Coordinator

Dr. A. P. Singh

Dr. Shreni Diwakar

After welcoming to the members, the Coordinator starts the meeting with the permission of the chairperson. She then give a statement of the achievements of the decisions taken in the last meeting held on 12/10/2018


1. Criterion wise responsibility has been given to the faculty members in order to fill the AQAR according to the norms of NAAC.
2. Career Guidance program is finalized.
3. Proposals to conduct Skill Development Program is sent.
4. Academic planner for the college is successfully following in all departments and the result of UG and PG is finally analyzed.

The objectives, decision and action taken in the today's meeting has been discussed as follows :

Sr. No	Topic	Action
1	<u>Progress of AQAR :</u> The coordinator stated that the criterion wise responsibility for filling the AQAR form has been proposed and distributed.  <u>Decision:</u> All departments should given instruction to make file of documents as per criterion of AQAR and submit the file in the allotted time.	All HOD's and member of IQAC committee.
3	<u>Administrative and Academic Audit:</u>  To conduct Academic and Administrative audit at college level, the proposal for the tentative committee discussed in the meeting.	All HOD's of the various Department.

	<p><b>Decision :</b></p> <p>Proposals is finalized.</p>	
4	<p><b>Green Audit :</b></p> <p>To conduct green audit in the college, proposal to made committee is discussed.</p> <p><b>Decision :</b></p> <p>Proposal is finalized.</p>	All Departments in the College.

The Chairperson concluded that all the decision in today's meeting should strictly followed in order to meet the standards of NAAC and improvement of our college. With her permission, finally the meeting was put an end.

  
 Prof. A. K. Kesarwani  
 IQAC Coordinator

  
 Dr. Tara Sharma  
 PRINCIPAL,  
 GOVT. GIRL'S COLLEGE,  
 KORBA (C. G.)