Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT MINIMATA GIRLS COLLEGE, KORBA (C.G.)**
Name of the head of the Institution	**Dr. Rajendra Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07759223722**
Mobile no.	**9826145344**
Registered Email	**mmggc1989@gmail.com**
Alternate Email	**minimata89@rediffmail.com**
Address	**Near GhantaGhar Chowk, Niharika Road, Korba**
City/Town	**Korba**
State/UT	**Chhattisgarh**
Pincode	**495677**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Tara Sharma**
Phone no/Alternate Phone no.	**07759223722**
Mobile no.	**9425540532**
Registered Email	**mmggc1989@gmail.com**
Alternate Email	**minimata89@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mmggckorba.in/IQACNAAC/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mmggckorba.in/IQACNAAC/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.21**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training Program to Teaching and Non Teaching Staff	**27-Apr-2019** **1**	**14**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Minimata Girls College Korba	Government	Chhattisgarh State Government	2019 365	1154450
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Seminar in All PG Departments. Feedback Conducted, Recieved and Analysed from All stakeholders.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Coaching for NET	Students from our college as well as other college get advantage from the NET Coaching
Spoken English Classes	Students weaker in English get assistance by the classes to improve their English speaking.

Orientation Program For Students	All newly admitted students get benefitted by the program
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Partial Management Information system is applied in the College. Institutional data is maintained and preserved by the Office of the Principal as well as IQAC. The Activities like admission form, Exam Form, Fees payment and Result Declaration in the university is maintained online through university portal. In Addition Departmental Bills and Salary has been maintained by the state government portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery and documentation mechanism is well developed at the College. Academic Calender : Initially, college prepares its proposed academic calendar, which is uploaded in the college website every year. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. This facilitates the Students information about the academic calendar of the college informing the possible teaching days, internal examinations, curricular, extension related and co-curricular activities Induction Program: Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. In addition, they are also instructed about the code of conduct of the college. Time – Table Committee: Time – table of the routine classes in different faculties is prepared strictly in accordance to

the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. In addition, the Higher education as well as UGC guidelines are followed for the work load in each teaching departments. On account of teaching they maintain attendance of the students and prepare Daily Diary. The daily diary is checked by principal and concern HOD Syllabus: The syllabus is downloaded from the affiliated university website and distributed to the student by the concern teacher as well as from the website of the institute. Exam Committee: - The committee schedules the tentative exam Time – Table in the beginning of session. Unit test, Quarterly exam, Half-yearly exam, pre-final exam. As per university curriculum Internal assessment exam is taken and marks obtained by student are sending to the university. The Committees hold meeting time to time and minutes are documented in the meeting register.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Industrial Tour	60
BA	Geographical Tour	29
MA	Sociology Survey	33
MCom	Project	60
MA	Hindi Field Visit	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is the most essential part for the development of any institute. IQAC develops a well-planned feedback system for the enhancement and upgrading the college. All stakeholders in the college give their valuable feedback for the pros and cons in the college. 25 students are randomly selected to fill up the feedback forms. Feedback questionnaire are filled by the students, parents and alumni in the month of January. Finally, the forms are tabulated and the responses are compiled in the guidance of IQAC and all the data given by stakeholders are analysed and best suggestions are implemented for the progress of the institutions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political Science	50	17	15
MA	Economics	30	3	3
MA	sociology	30	21	18
MA	Hindi	50	16	16
MCom	General	60	98	59
BSc	Maths Group	60	28	28
BSc	Bio Group	60	80	60
BCom	General	160	185	159
BA	General	160	170	159

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1072	235	6	Nill	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	2	2	1	1	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system to students is well developed and maintained in the college. The system provides solution to the problems of the students related to the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1307	14	1:93

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	14	7	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	594	Sem	29/06/2019	19/07/2019
MA	444	Sem	29/06/2019	25/09/2019
MA	454	Sem	29/06/2019	09/09/2019
MA	464	Sem	29/06/2019	25/07/2019
MA	414	Sem	29/06/2019	25/07/2019
BSc	009	Yearly	30/03/2019	01/06/2019
BCom	006	Yearly	03/04/2019	30/05/2019
BA	003	Yearly	06/05/2019	07/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In our college Continuous Internal Evaluation system is well developed by IQAC. There is a monthly analysis of each and every student for the academic progress. Some noteworthy practices for evaluation of students followed by the institute are – • Field visit in college campus and adjoining areas for botany students to understand the local flora and fauna. • Regular seminar, tutorial, assignment and test for the students in each and every subjects in UG and PG level. • Regular internal assessment, quarterly, half-yearly and Pre-final exams as per the schedule allotted by the university. • Projects work is also given in the students of commerce in PG level. • Project work and survey conducted periodically in the PG level by the department of Sociology.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college follows the academic calendar provided by the affiliated university and Department of Higher Education, State Government. Accordingly, all the departments in the institute conducts the cited exams like Internal Assessment Test, Quarterly, Half-yearly, pre-final/pre-semester and Final/Semester Exams under the guidance of Exam Committee of the college and IQAC. College exam committee informs students about the notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mmggckorba.in/IQACNAAC/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	Compulsory Papers	131	109	83.21
009	BCom	Compulsory Papers	136	126	92.6
006	BSc	Compulsory Papers	25	25	100
414	MA	Hindi	18	18	100
464	MA	Economics	16	16	100
454	MA	Sociology	19	19	100
444	MA	Political Science	6	6	100
594	MCom	Compulsory Papers	59	59	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://www.mmggckorba.in/IQACNAAC/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NiL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Swatch Bharat Internship	Neha Karsh	Swatch Bharat Intenship	01/08/2018	Nill
Yogafest	Dali Sahu	Indira Ghandhi Agricultural University NSS	15/06/2018	Nill
Yogafest	Jyoti Bareth	Indira Ghandhi Agricultural University NSS	15/06/2018	Nill
Pre – Republic Day Parade Camp	Jyoti Bareth	Ministery of Youth Affairs and Sports	03/10/2018	Nill
Swatch Bharat Internship	Dr. P. Chaturvedi	Atal Bihari Vajpayee University Bilaspur	01/05/2018	Nill
NSS	Dr. Papiya Chaturvedi	Atal bihari Vajpayee University Bilaspur	24/07/2018	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NiL	NiL	NiL	NiL	NiL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NiL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Cryptocurrencies or Flat Currencies, Which is the Future?	Dr. Papiya Chaturvedi	Naveen Samajik Sodh, International Research Journal	2019	Nill	Nill	Nill
Payment Processors : The Begining of NewAge – An analysis of Payment Processing Models	Dr. Papiya Chaturvedi	Naveen Samajik Sodh, International Research Journal	2018	Nill	Nill	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nill

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	1	Nill
Presented papers	1	4	1	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Run for Unity	NSS	12	85
Dan Utsav	NSS	4	65
Mental Health and Personality Counselling Program	NSS, Youth Redcross Society and Sparsh clinic District Hospital	1	10
Health Awareness Program (Eye Test)	NSS, Youth Redcross Society with Lions Club	12	90
Health Awareness Program (Blood Group Test)	NSS, Youth Redcross Society with Lions Club	12	194
Swatchta Pakhwada	NSS and Youth Redcross Society	10	48
National Population Day	NSS	1	14
International Drug Prevention Day	NSS	10	38
National Yoga Day	NSS	10	64
Swatch Bharat Summer Internship – 2018	NSS	1	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NiL	NiL	NiL	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
International Women Day	District Level Program	Seminar and Competition to Cook Chhattisgarhi Dish	8	85
Rashtriya Sadbhav	NSS	Ticket Selling	13	100
Legal Literacy Club	NSS	Awareness Program in God Gram	1	15
International Literacy Day	NSS	Speech, Essay, Mehandi and Poster Competition	12	65
Literacy Club	SWEEP	Oath Taking	3	15
Voter Awareness Program	SWEEP	Nukkad Natak, Essay, Slogan etc	2	25
Voters Day	SWEEP	Celebration of Vters Day in Lead College	1	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NiL	0	0	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NiL	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NiL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1044450	1044450

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	13513	Nill	633	170196	14146	170196
Reference Books	2699	Nill	79	24509	2778	24509
Journals	9	Nill	Nill	Nill	9	Nill
e-Journals	1	5900	Nill	Nill	1	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NiL	Nil	Nil	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	0	1	0	0	2	10	60	0
Added	0	0	0	0	0	0	0	0	0
Total	12	0	1	0	0	2	10	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NiL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
364450	364450	680000	680000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Government Minimata Girls College, Korba is a government aided college under 2(f) and 12 (b), situated in the heart of the city. The working procedures of different department of the college is completely under the laws and guidelines of the Higher Education, State Government and UGC, New Delhi. Generally, the fund received head wise from UGC and Department of Higher Education , State Government. Some fund is generated locally as Janbhagidari Fund, Governemnt and Non-government College fund. It allocates the same to the concerned departments. Departments utilizes the allocated fund following standard procedures regulated by the government for purchase. As per requirement proposals are put to the janbhagidari samiti and local College administration for demanding fund. Following proper procedure fund received from janbhagidari samiti and local administration and expenditure of allocated fund is done as per government procedure according to requirement. Non – Government fund which is generally collected from students as admission fees. The fund is divided head wise as per government guidelines. After allocation of fund committees of college recommends to utilized the fund as per requirement for infrastructure and development. Fund utilization should always observe as per standard guideline set by the government. Different sort of work such as development work, maintenance work, utilization of fund from different head, academic and non – academic sections in the college are done completely as per guidelines setup by State Government and UGC.

http://www.mmggckorba.in/IQACNAAC/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Post Matric Scholarship for ST/SC/OBC and BPL Scholarship**	**771**	**3211478**
Financial Support from Other Sources			
a) National	**Nill**	**Nill**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken English Classes	**29/04/2019**	**24**	**Private Trainer**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**NET Coaching**	**33**	**33**	**Nill**	**Nill**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	**Nill**	**Nill**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	**Nill**	**Nill**	**Nil**	**Nill**	**Nill**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	60	B.Com.	Commerce	Govt. Minimata Girls College, Korba	M.Com
2019	3	B.A.	Arts	Govt. Minimata Girls College, Korba	M.A. Economics
2019	14	B.A.	Arts	Govt. Minimata Girls College, Korba	M.A. Sociology
2019	15	B.A.	Arts	Govt. Minimata Girls College, Korba	M.A. Political Science
2019	5	B.A.	Arts	Govt. E.V. P.G.College, Korba	P.G.D.C.A
2019	5	BA	Arts	Govt. E.V. P.G.College, Korba	M.A. Hindi
2019	13	B.A.	Arts	Govt. Minimata Girls College, Korba	M.A. Hindi

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shot put	College	3
Discuss Throw	College	8
Javelin Throw	College	4
Kho-Kho	College	20
200m Race	College	3
100m Race	College	3

Kabaddi	College	20
Kho-Kho	Sector Level	10
Mehandi	College	13
Salad Decoration	College	5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Councils are formed in all five Post Graduate Department of the College i.e. Hindi, Commerce, Sociology, Economics and Political Science. At Department of Hindi, Birth Anniversaries of great writers like Premchand and Makhanlal Chaturvedi were commemorated by the council, a visit was arranged to local press and departmental exhibition held. The council of department of Commerce organized seminar, arranged an industrial tour and held an exhibition. Seminar were organized by the councils of other departments too. Group discussion was held in department of Political science on the topic Indian Constitution. The council of department of Sociology organized Sawan Utsav, celebrated World Tribal Day, Organized Memory Competition and A Guest Lecture on Various Aspects of Social Development, It also organized sports activity for one day. With the joint efforts of the councils of all PG departments one day district level seminar was organized in the college on Research Methodology.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Institution has been registered to Registrar, Firms and Society in the month of December'2016. Registration No. is 31611 Date – 3/12/2016

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The organization has a mechanism of providing effective

independence to various functionaries in order to confirm a decentralized governance system. 1. Principal Level Principal is the member secretary of the college staff council and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and functioning policies are based on the united conclusion of the staff council, the IQAC and the teachers committee. 2. Faculty level Faculty members are given responsibilities various committees/cells nominated by the Teachers council, the Governing body and the IQAC apart from the academic activity. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Different committees which have been nominated by Teachers' Council (2018-19): • Admission committee • Exam Committee • UGC, NAAC and RUSA comittee • Library sub-committee • Student Union Committee • Sports and Cultural activity Committee Following committees are constituted accordance to government guidelines: • Internal Complaints Committee • Counselling and Career Guidance and Placement Unit • Grievance Redressal Cell • Website committee • Tax Related Committee • Anti Ragging Committee • Press Media Committee • NSS and Youth Redcross Society 3. Student level General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.
Teaching and Learning	LCD and ICT tools has been used to enhance the quality of teaching and learning in the college. Academic calendar, course learning, well developed Laboratories, Library facility with appropriate books are available for students in the college. Feedback system, and Result analysis is done for monthly, quarterly, half yearly and pre-final exams.
Examination and Evaluation	There is provision to organise internal and external exam in the college. The internal exam is held monthly, quarterly, half-yearly and prefinal in the college in which the time-table and question paper are set internally. External exam is held for Final exam (Theory Paper) in which time – table and question paper are set by the affiliated university.
Research and Development	In 2016, research centre is

	established in the departments of Sociology and Political Science, in the college.
Library, ICT and Physical Infrastructure / Instrumentation	According to the established infrastructure and fund in the college, as per the rules and regulation of State government and Department of Higher Education library, ICT and Physical Infrastructure/Instrumentation works with the help of various committee. Member of committee recommend articles according to the necessity of college for development then only the office completes the purchase and installation of the articles in the college.
Human Resource Management	Our college is situated in the tribal region having 1307 students enrolled in UG and PG level. Apart from the academic studies they have been provided all possible facilities for their skill and personality development. Our college has NSS unit, Youth Redcross unit, SWEEP program etc. giving a chance for students to come in contact with the society and do work for the welfare of the society through different schemes. Extracurricular activities are also conducted to sharp their indepth hidden skills through different competition like Speech, Dance, Song, Rangoli etc.
Industry Interaction / Collaboration	: In the college the PG department makes industrial interaction by making Industrial Tour to different industries. In collaboration to different offices and industries students makes project as a part of their curriculum.
Admission of Students	Admission of students in the college is administered by the rules and regulations directed by the Higher education and affiliated university. At present the admission for the first year in both UG and PG classes are done by filling online form available at the university website. Admission of all other classes are done offline in the college itself.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The college administration is run by the Principal according to the directions of Higher Education, UGC and affiliated university. As our college

	is under state government undertaking the college administration acts in local level only. All follows the orders of Higher Education and State government. The Principal according to his convenience run the college with the help of different committees of officers and staff which assist in the proper functioning of the college. Biometric attendance for teaching and non-teaching departments is started in the college.
Finance and Accounts	As the college comes under State Government undertaking all the finance and accounts matters are administered according to government rules by the Principal. At college level office has independent Finance and Accounts section, which assist the college for issues related to income and expenditure of fund in the college.
Student Admission and Support	Admission process in the college is totally governed by the instruction from the Department of Higher Education and affiliated university. At present all first year classes have online admission process in which the student have to fill online form in the university website, whereas for other classes there is offline admission. In both cases meritlist is prepared for the filled forms and then admission is given to the students according to vacent seats. Admission committee does the whole process of admission and at last fees is collected in the office.
Examination	College under the guidance of university conducts final exams. At present the exams are conducted offline whereas practical marks, Internal assessment marks, absentee statement directly uploaded in the university portal. University distributed all the articles related to exam like Question paper, answerbook etc. then the college conduct exam.
Planning and Development	According to the requirement, college administration make a plan for the progress and development of the college. The Proposal is then send by email to different departments like PWD, Nagar Nigam, Distric Administration, Higher Education etc. These departments also call proposals from college time to time. According to fund available and amount received from

	different heads, the departmental committee make proposal for the development of the college, which the college administration follows after the recommendation of committee members.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nill	Nill	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Mahavidyalaya Ek Bahuayami Tantra, Abhilekho ka Prabandhan	Mahavidyalaya Ek Bahuayami Tantra, Abhilekho ka Prabandhan	27/04/2019	Nill	10	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Synthetic and Natural Products : Chemical and Medicinal Aspects	1	11/06/2018	30/06/2018	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All State Governemnt Schemes like GIS, NPS, Maternity leave, Child Care Leave, HRA medical, Tribal AllowenceAll State Governemnt Schemes like GIS, NPS, Maternity leave, Child Care Leave, HRA medical, Tribal Allowance	All State Governemnt Schemes like GIS, NPS, Maternity leave, Child Care Leave, HRA medical, Tribal AllowenceAll State Governemnt Schemes like GIS, NPS, Maternity leave, Child Care Leave, HRA medical, Tribal Allowance	All Central and State Scholarship, NSS, Youth Redcross Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts a regular audit the financial matters. Internal audit is conducted internally by principal with the help of the committee member and give a report. The audit of UGC/Janbhagidari funds is done by C.A. and external audit for all funds is done by Higher Education from time to time by external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Development Fund/Janbhagidari/ Self Finanace	1577364	For development of Students and Infrastructure

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6.4.3 – Total corpus fund generated

1577364

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Committee
Administrative	Nill	Nill	Yes	Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parent Teacher meeting is conducted to review the students activities in college. • Problems concerned with students are solved by discussing with their parents. • Feedback and suggestion taken from the parents for the improvement of college.

6.5.3 – Development programmes for support staff (at least three)

Orientation Program Mahavidlaya Ek Bahuayami Tantra : Abhilekhon ka Prabandhan By Dr. Tara Sharma, Head, Department of Sociology

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Development of smart Classes for better understand of subject. • A committee

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Spoken English Classes	29/04/2019	29/04/2019	14/05/2019	24
2019	Seminar on Research Methodology	14/05/2019	14/05/2019	14/05/2019	150
2019	NET Coaching	01/05/2019	01/05/2019	10/05/2019	33
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's Day Celebration	08/03/2019	08/03/2019	50	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of LCD lamps to minimize electricity consumption and On going process with CREDA for installation of Solar Energy in college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

and disadvantages	contribute to local community						
Nill	Nill	Nill	Nill	00	Nil	Nil	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Brochure	15/06/2018	All instruction to the students for college is mentioned in the Brochure.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NiL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Waste Management (Solid, Liquid, E-Waste Management) Waste management is helping college a higher level of environmental performance. The primary goal sustainable waste management is to protect human health environment and to conserve resources. • Plastic Free Campus – The management has banned use of plastic in the campus which makes our campus green and clean. • Green Land Scaping with Trees and Plants The college campus has a large number of trees of different plantation drive in rainy season. • Paperless office Although office communication, Notices, Reports etc. like E-mail, SMS, WhatsApp etc. Most of activity like student feedback, examination data, subject notes are available on institutes web portal. • Biometric Attendance – Daily attendance of staff is recorded through biometric machine.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Spoken English Classes for Students druing Vacation. 2. Coaching for UGC NET Research Methodology. 3. College has "Samajik sahayata prakosht" which help to support a girl child education financially. 4. NSS and Youth Redcross Society Unit in the college campus to link students with the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mmggckorba.in/IQACNAAC/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Government Minimata Girls college persistently works to fulfill its vision following are few of the flagship programs which indicate the performance of the college in achieving its vision – God Gram Yojana – NSS unit of our college adopted the village Dadar Khurd. Institute has adopted a village where students and faculty members organize various events such as Swatch Bharat Abhiyan, Awareness on digital transactions, NSS camp and Awareness of women safety etc. Such initiatives help the institutions to contribute to serve the community for improving quality of life which is the vision of institution. Scholarship

scheme for students – Our college is a Government aided college so different scholarship for student like SC, ST, OBS, Minority and Merit based are given to the students as per government rule. Project based Learning for Students – Institute organised a project-based learning platform for the prefinal and final year students named as "Prayog" once in a year. In this student works on live project under the guidance of their teachers and showcase their project in this exhibition. This event has constantly contributed to learning of students. All the students of faculties of Arts, Commerce and Science are taking benefit of it. English and Competition skills – The college has well vision to develop spoken English for weak students as well as serving NET coaching free of cost for brilliant students.

Provide the weblink of the institution
http://www.mmggckorba.in/IQACNAAC/

8.Future Plans of Actions for Next Academic Year

• To open PG classes in Science faculty. • Special Coaching for SET, NET-JRF exam. • Workshop and special study program . • To develop, setup and upgrade Laboratories as per syllabus. • To organize state/National level seminar. • Improvement and extension of library fascility with attention of e-information resources by purchasing CD's, DVD's etc.